

Decision Maker: CHILDREN EDUCATION AND FAMILIES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 1 February 2023

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS OUTSTANDING AND FORWARD WORK
PROGRAMME

Contact Officer: Kerry Nicholls, Democratic Services Officer
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Chief Officer: Director of Corporate Services and Governance

Ward: All Wards

1. Reason for decision/report and options

This report deals with the Committee's business management including:

- Monitoring progress against actions arising from previous meetings; and
- Developing the Forward Work Programme.

2. **RECOMMENDATION(S)**

That PDS Committee reviews and comments on:

1. Progress on matters arising from previous meetings; and
2. The Forward Work Programme, indicating any changes or particular issues that it wishes to scrutinise for the year ahead.

Impact on Vulnerable Adults and Children

1. Summary of Impact: None
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Transformation Policy

1. Policy Status: Not Applicable:
 2. Making Bromley Even Better Priority (delete as appropriate): Not Applicable:
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Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: Revenue Budget
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Personnel

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: Non-Executive reports are not subject to call-in
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Procurement

1. Summary of Procurement Implications: Not Applicable
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Property

1. Summary of Property Implications: Not Applicable
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Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications:
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Customer Impact

1. Estimated number of users or customers (current and projected): This report is intended primarily for the benefit of Committee Members.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Matters Outstanding from Previous Meetings

- 3.1. **Appendix 1** provides a progress update on requests made by the Committee at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.

Work Programme

- 3.2 Each PDS Committee determines its own work programme, balancing the roles of (i) pre-decision scrutiny and holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. E&R PDS Committee has the additional role of providing a lead on scrutiny issues and co-ordinating PDS work.
- 3.3 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a select committee style meeting focused on a single key issue, or another method.
- 3.4 The Committee may wish to consider establishing Task and Finish Groups for specific focused policy development work.
- 3.5 **Appendix 2** sets out the Education, Children and Families PDS Committee Work Programme for 2022/23. The Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.6 Other reports will be added to the 2022/23 Work Programme as items arise.

Non-Applicable Headings:	Impact on Vulnerable Adults and Children, Transformation/Policy Implications, Financial Implications, Personnel Implications, Legal Implications, Procurement Implications, Property Implications, Carbon Reduction/Social Value Implications, Customer Impact, Ward Councillor Views
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

Minute Number/Title/Date	Action/PDS Request	Update	Action by	Expected Completion Date
11a. CEF Portfolio Plan 2021/22 Q4 Update (15 June 2022)	Details of an opportunity for Members to observe a MEGA Panel during Practice Observation week to be circulated	Information provided to the Committee.	AD: Children's Social Care	Completed.
18b. Future Use of the Phoenix Centre. (15 June 2022)	Further updates be provided to the Committee as the project progressed, including the agreement of Heads of Terms.	To be provided when available.	Director of Education	Ongoing.
40. Portfolio Holder Update (17 November 2022)	Members to book places for the Bromley Youth Justice Service partnership event on 31 Jan 2023.	Details of the event were circulated.	Head of Youth Justice Service.	Completed.
40a. CEF Portfolio Plan 2022/23 Q2 Update (17 November 2022)	Additional information on sexual health matters for young people to be circulated.	Information provided to the Committee.	AD: People Dept, Public Health	Completed.
	Benchmark for the proportion of eligible children accessing 2-year old funded Early Years places to be circulated alongside inspection ratings for Bromley's Early Years settings.	Information provided to the Committee.	Head of Service: Early Years, School Standards and Adult Education	Completed.
	Functionality be added to the Council's website to allow families to search for local schools by postcode	It was confirmed this functionality was available on the website.	Director of Education	Completed.
41a. Budget Monitoring 2022/23 (17 November 2022)	Further clarification on the change in the Fostering, Adoption and Resources budget line between 2021/22 and 2022/23 to be provided following the meeting.	Information provided to the Committee.	Head of CEF Finance	Completed.
41c DSG Recovery Management Plan (17 November 2022)	Future reports to include commentaries outlining discussions held with the Department for Education.	To be included in future reporting.	Director of Education	Ongoing.

Minute Number/Title/Date	Action/PDS Request	Update	Action by	Expected Completion Date
41d: Bromley Youth Justice Service (17 November 2022)	An update on the Engage project to be provided to the next meeting of the CEF PDS Committee on 1 February 2022.	<u>Update from Head of Youth Justice Service:</u> The Engage project will go live by end of the financial year as we look to recruit suitable staff to take on this role. This will take some time as employment and other checks are done. We remain committed to the ethos of Engaging and supporting children in police custody working alongside Police and our colleagues in the London boroughs of Sutton and Croydon. We should be able to provide more information to this committee later in the year.	Head of Youth Justice Service.	February 2023
43b. LADO Annual Report (17 November 2022)	Future reports to include percentage figures alongside timescales to conclude referrals.	To be included in future reporting.	Head of Service Quality Improvement	Ongoing.
43d. Performance Reporting – Children’s Scrutiny Dataset (17 November 2022)	A reference to 4% in the commentary for Indicator 12: Percentage of Children that became subject to a Child Protection Plan for the second or a subsequent time to be clarified.	Information provided to the Committee.	AD Strategy, Performance and Corporate Transformation	Completed.

Children, Education & Families Work Programme 2022/23

Children, Education & Families PDS Committee		14 March 2023
Item		Status
Children, Education and Families Portfolio Plan Update		Holding PH to Account
Budget Monitoring 2022/3 Q3		PH Decision
Independent Reviewing Officer Update Report	6-months	PH Decision
Local Authority Designated Officer Update Report	Annual Report	PH Decision
Youth Offending Service Update	Annual Report	PH Decision
Early Intervention and Family Support Service Update	Annual Report	PH Decision
Basic Need Capital Programme Update		Exec Decision
Annual Scrutiny Report 2022/23	Annual Report	PDS Item
Education Outcomes		PDS Item
Panel Discussion with the Children's Services SLT	Annual Item	PDS Item
Bromley Youth Council End of Year Report	Annual Report	PDS Item
Contracts Activity Report (Part 1 and Part 2)		Information Item (Part 1), PDS Item (Part 2)
Risk Register		PDS Item
Life Skills Provision for Children with SEND		PDS Item (requested by Chairman)
Children and Young People and Gambling Support - TBC		PDS Item (requested by Chairman)
Children, Education & Families PDS Committee		June 2023
Item		Status
Award of Contract for Capital Works at Red Hill Primary School		Exec Decision

*Items in italics are tentative